



-- CONTRACT --

- ✓ Customer agrees to abide by the terms and conditions set forth on the banquet conditions page.
- ✓ Billing is based on the guaranteed number of guests.
- ✓ Menu prices do not include any sales tax, service charge or charges for additional service help.
- ✓ We require a deposit of 25% of estimated total to reserve your date for receptions only. The deposit is welcome anytime but should be received at our office at least 2 months before your reception. We will apply the deposit to your final bill.

EVENT DATE: _____ EVENT TIME (Start): _____ SERVING TIME: _____

NUMBER TO ATTEND: _____ EVENT TYPE: _____

CONTACT OR BRIDE & GROOM NAME: _____

CONTACT EMAIL ADDRESS: _____

PHONE (HOME): _____ WORK PHONE: _____ CELL PHONE: _____

BILL TO: _____ FIANCÉ, ORGANIZATION: _____

BILLING ADDRESS: _____

EVENT LOCATION AND/OR ADDRESS: _____

DIRECTIONS TO EVENT: _____

If service is desired, please verify the time and date with us. Then return a copy of the menu with all your selections checked off, down payment and a copy of this form (filled out and signed) to Viviani's Catering Service, 1828 Parmenter Street, Middleton, Wisconsin 53562

CUSTOMER SIGNATURE

DATE

DEPOSIT AMOUNT